PHILIP MORRIS MANAGEMENT CORP. **INTER-OFFICE MEMO**
120 PARK AVENUE, NEW YORK, N.Y. 10017-5592

TO: Distribution **DATE:** August 11, 1997

FROM: William F. Lynch III

RE: **Records Disposal Suspension Notice**

Philip Morris Incorporated recently received requests for the records described in Attachment A to this notice. Those records are hereby placed under disposal suspension.

Please be advised that any failure to adhere to these requirements could subject you to discipline by the Company, as well as possible civil and/or criminal penalties.

If you have any questions regarding this notice, please call me in New York (ext. 4019).

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Attachment

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cc:

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